



stdonatscommunitycouncil@gmail.com

MINUTES OF THE HYBRID MEETING
Held at The Meeting Room, Atlantic College, St Donats
on 6th May 2026 at 7.20pm.

Present: Chairperson: Councillor Tony Evans.
Councillors: Jasper Copeland Roberts, Gareth Halliwell, Mary Jeffreys,
Dave Johnston and Jayne Thomas.

In Attendance: Jackie Griffin, Clerk.
Vale Councillor Jo Protheroe.
PC Jamie Williamson.
Ms Sam Willis, Head of Residential Life at Atlantic College.

Item 1: Apologies for Absence.
Vale Councillor Carys Stallard.

Item 2: To receive declarations of interest and the nature of such interests under the Council's Code of Conduct.
Councillor Jeffreys – Item 12.1 – Planning Application No. 2026/00154/RES – applicant known to Councillor Jeffreys.

Item 3: Police Report.
PC Williamson reported on incidents over the last month:

- St Donats – No incidents.
- Marcross – a number of domestic incidents and three crimes recorded.
- Monkash – two business related thefts.

PC Williamson reported on the following:

- 'Operation Elmstree' has just began with an increase in patrols being carried out in the area over the summer months.
- There has been a 'spate' of shoplifting in Llantwit Major and arrests have been made.
- Scam e-mails have been circulating.
- Issues with 'roofers' putting pressure on residents to have roof repairs carried out at exorbitant prices.

Item 4: To approve the minutes of the Meeting held 1st April 2026.
Proposed by Councillor Halliwell, seconded by Councillor Thomas and **resolved** that the minutes of the Meeting held 1st April 2026 be approved.
Councillor Evans signed the minutes.

Chairperson's Initials.....

Item 5: Matters arising from the minutes, which are not included in this agenda.

No matters arising.

Item 6: Report from the Vale of Glamorgan Councillors.

Councillor Protheroe advised of the following items:

- It is currently the Pre-Election period.
- Following the recording of the poor mobile connectivity in the Community Council area, boosters will be sited on various properties to improve connectivity.
- The request for an official naming of 'Monkton Road' was discussed. It was agreed that a number of local roads require properly recognised names.

Item 7: Clerk's Report to include the Financial Report.

7.1 Finance Report.

Bank Account Balance - £4,660.65.

Payments made since the last meeting:

Clerk's Salary (April) - £224.24;

HMRC (Tax for April) - £56.00;

Lloyds Bank (monthly fee service charge for Community account) - £4.75;

J Griffin, Clerk (Reimbursement for defibrillator battery) - £244.79 (VAT £39.80).

JRB Maintenance (Repairs to defibrillator cabinet at Marcross) - £117.60 (VAT £19.60) *not yet debited from bank account due to incorrect payee's name on the cheque – cheque to be cancelled - Replacement cheque to be issued.*

Payments due to be made:

Clerk's Salary (May) - £224.24;

HMRC (Tax for May) - £56.00;

Vision ICT Ltd (website hosting and support for July 2026 to June 2027) - £185.44 (VAT £30.91);

J R Brown (Repairs to defibrillator cabinet at Marcross – replacement cheque) - £117.60 (VAT £19.60);

H Embling (Internal Auditor Work for the financial year 2025/2026) - £100.00.

Proposed by Councillor Halliwell, seconded by Councillor Thomas and **resolved** that all payments due be made.

Receipts:

First Precept Payment for financial year 2026/2027 via Vale of Glamorgan Council - £1,826.00.

7.2 Administrative Items.

The Clerk reported that work has begun on the Annual Report for 2025/2026.

Item 8: To consider and approve the Annual Accounts and the Annual Return for the year ended 31st March 2026.

The Clerk reported that Mrs Embling had completed the Internal Audit, all was fine. Papers relating to the Annual Return and Annual Accounts, including bank reconciliation, receipts and payments and asset register for the year ended 31st March 2026, had been forwarded to Members by e-mail.

Proposed by Councillor Jeffreys, seconded by Councillor Evans and **resolved** that the Annual Accounts and Annual Return be approved. The Chairperson signed the Annual Return on behalf of the Community Council.

Item 9: To consider renewal of the Insurance Policy.

It was reported that the Council's Insurance cover is due for renewal with Zurich Municipal by 12th June, cost £241.00 (same as previous year). Councillor Copeland Roberts asked for clarification on whether there is insurance cover for negligence on behalf of the Councillors. The Clerk confirmed that there is insurance cover for Members on various items and would check on that specific item with Zurich Municipal.

Proposed by Councillor Halliwell, seconded by Councillor Thomas and **resolved** that the insurance policy should be renewed for a further twelve months.

Item 10: To report any update on Channel View, Marcross – Sewer.

No further update available.

Item 11: To discuss the provision of a defibrillator at Monkash.

Members further discussed the possibility of siting a defibrillator on property owned by the Plough and Harrow. Further enquiries to be made.

Item 12: Planning Matters.

12.1 Planning Application No. **2026/00154/RES**

Location: Siop Newydd, Derelict Buildings at Siop Newydd, Heol Las, Monkash
Proposal : Reserved matters application (scale and appearance of buildings for conversion only), pursuant to application 2025/00562/OUT for the 'Conversion of derelict barn and farmhouse to create a dwelling and office as part of a live work arrangement'.

No objection.

12.2 Results of recent planning applications.
None.

Item 13: To report on the 'Apple Tree' planted in the Community Garden in recognition of the Queen's Platinum Jubilee.

Councillor Evans reported, with regret, that the tree has died due to strimming damage. He would like to replace the tree with a new one adding protection to its base to avoid similar damage in the future.

It was **resolved** that an opinion should be obtained from the Trustees of the Community Garden and, if in agreement, a new tree be purchased in the autumn.

Item 14: To receive an update from Atlantic College.

Ms Willis gave an update on student life at the College:

- Examinations taking place at the moment.
- Second year students finish on 19th May following which there will be some trips and activities and graduation taking place on 23rd May. On that day local roads are expected to be busy with parents and guests attending the graduation celebrations.
- First year students due to leave three weeks later.

- Members acknowledged the opening of the 'Dog House' in Marcross and it was reported that the pub is keen to develop a good relation with the College with pub staff checking students I.D. when visiting the premises and college staff liaising with the landlady to quickly resolve any issues.

Item 15: Reports of Representatives.

Councillor Evans reported on a recent Footpaths meeting and was pleased to advise that funding has been granted for the repair of the footpath at the side of the valley at the College where the path has collapsed.

An issue where the footpath is close to farm buildings has been raised with the Footpath Officer to seek the possibility of the footpath being deviated from its present course.

Councillor Thomas reported a concern with regard to the cliffs at Southerndown which are badly cracked in places and are very unstable

Item 16: Correspondence and Publications which do not necessarily require discussion i.e. for noting only.

16.1 VGC (Vale of Glamorgan Council) – Business Support Newsletter 24th April 2026.

16.2 OVW (One Voice Wales) – E Bulletins 22.

16.3 OVW – The Voice - Issue 2.

All items noted.

Item 17: Exclusion of the Press & Public – (Part ii)

Resolution to be made to exclude the public and press from the meeting during consideration of the following items in accordance with Public Bodies (Admission to Meetings) Act 1960 s1(2).

*Proposed by Councillor Halliwell, seconded by Councillor Thomas and **resolved** as proposed.*

(i) Personnel Matters.

See Appendix A.

Item 18: Date of the next Meeting – Wednesday 3rd June 2026 at 7.00pm.

..... Chairperson.

Date : 3rd June 2026.